## Approved For Release 2001/08/16 : CARD 1B00961R000100170112-4

OSA-2955-64

18 June 1964

MEMORANDUM FOR: Acting Assistant Director, OSA

SUBJECT:

OSA Headquarters Notice No. 10-22

1. This memorandum contains a recommendation for your approval in paragraph 3.

- Several recent incidents effectively underscore the importance of having OSA Project personnel, whether at Headquarters, in the field, or in industry, consistently make known their whereabouts to their supervisors. The OSA Security Staff is taking appropriate actions with reference to individuals connected with private contractors to assure conformity with this requirement. It is felt that an OSA Notice would help this cause here at Headquarters.
- 3. It is recommended that you sign the attached notice on the subject of unreported absences.

25X1A

Chief, Security Staff

Attachment, as stated

25X1A

Recommendation in Paragraph 3 APPROVED:

Acting Assistant Director, OSA

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SS/OBA

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OSA - 2959 - 64 17 June 1964

Letter to Dr. Wheelon

From James A. Cunningham, Jr.

No additional distribution.